
Manitoba Clean Environment Commission

**Regional Cumulative Effects
Assessment (RCEA)**

Funding Application Package

January 2016



Manitoba Clean Environment Commission

305-155 Carlton St.

Winnipeg, Manitoba

R3C 3H8

204-945-7091

FAX 204-945-0090

www.cecmanitoba.ca

Participation Funding Criteria

Regional Cumulative Environmental Assessment

The Clean Environment Commission has been tasked by the Minister of Conservation and Water Stewardship to conduct public outreach regarding the Regional Cumulative Effects Assessment (RCEA), completed by Manitoba Hydro and the Manitoba government. Financial assistance will be considered to support actions that address the activities outlined by the Minister of Conservation in the Terms of Reference. Affected communities may provide input by assessing the report's accuracy in presenting past and current effects and community perspectives and concerns, and to identify any additional information relevant to the assessment.

1) Participation Funding

Small financial awards will be available to assist First Nations, communities and other groups to prepare for presentation before or discussion with the Regional Cumulative Effects Assessment Panel of the Clean Environment Commission.

2) Who can apply?

These funds are available to those that can demonstrate that they have been *directly* affected in the project area, but have a limited source of funds on which to draw to make a significant assessment; or others that can demonstrate that they have such expertise that would provide significant input to the discussion. Such groups may include but are not restricted to: community and harvester groups, First Nations, Indigenous groups, local conservation organizations, resource user groups etc. *Priority will be given to those that demonstrate they are directly affected.*

3) What can the funds be used for?

The assistance funds are intended to allow First Nations, communities and others to enlist expert assistance in evaluating the RCEA reports and identifying specific areas of concern to the community involved. These experts may solicit assistance from local residents, resource users, community leaders, engineering and environmental sources

to identify errors, omissions and sources of additional information regarding the effects in the project area. A written submission should be developed and presented to the review Panel. These issues include environmental, social and economic impacts. Applicants are encouraged to suggest solutions and remedies.

4) Eligible Expenses

Funds may be used for:

Contracting an advisor to assist in the analysis of the documentation and identify areas of specific importance and interest to the community.

Conducting community/organizational meetings or community outreach to explore experiences and opinions.

Contracting an advisor/facilitator/coordinator/writer to compile the results of the analysis and community input and prepare a submission and presentation.

Contracting an advisor/facilitator/coordinator to present the findings on behalf of the group or organization.

Honorariums for participation by elders and community knowledge holders in meetings.

Advertising, printing and other administrative costs.

Identification and collection of **existing** background information that could be included in the assessment.

TAXES SHOULD BE INCLUDED, WHERE APPLICABLE, IN THE CALCULATED COSTS

5) Approval process

The funding application will be reviewed by the Clean Environment Commission and approved in principle with the expectation that parties will use the funds for the stated purpose.

Should the Commission have further questions about the application or require clarification, a meeting may be requested before an application is approved.

6) Distribution of Funds

The Clean Environment Commission has the discretion to distribute funds as it considers appropriate based on applications received.

7) The Accounting Process

An accounting of expenditures will be required once the public outreach activities are concluded (date yet to be determined) and before payments are released. You will be asked to provide receipts, invoices and/or statements of accounts for the identified expenditures (see attached accounting form Appendix I). Expenses and mileage will be paid at the current government rates (see Appendix II).

There will be no funding advance, however where a significant need can be demonstrated, interim payments will be considered, on a case by case basis, with adequate justification and provision of invoices, receipts and expenses to date.

8) Failure to Fulfil Commitment

If a party fails to provide meaningful input, (in spite of a promising proposal) the Commission reserves the right to refuse to pay the funds in whole or in part as determined at the Clean Environment Commission's sole discretion.

9) Legal Authority

The funding associated with the Regional Cumulative Effects Assessment, is not governed by either *The Environment Act* or *The Water Power Act*. As such, it is entirely within the discretion of the Clean Environment Commission to make the decision as to what funding is to be provided to whom and for how much and that decision cannot be reviewed and is not subject to any right of appeal.

10) Deadline for application

The **deadline for applications is MARCH 31, 2016.**

Funding Application

Regional Cumulative Effects Assessment

1. Group/Organization: _____
2. Contact Person(s): _____
Address: _____
Postal Code: _____
Phone Number: Business: _____
Home: _____
Cell: _____
E-mail: _____
3. Alternate Contact: _____
Phone No.: _____
Cell: _____
E-mail: _____
4. What is the nature of your group? (e.g. resource users, First Nation, community council etc.)

5. Is there an organization executive? Who are they?

6. What are the issue(s) of concern to be addressed? (Be specific)

7. Outline your activity plan. (Use a separate sheet if necessary)

Who will be reviewing the documents? How? Over what time period?

What and how will community input be sought?

How will activities be coordinated?

What will be the product at the end of the review?

Who will be involved in developing the final submission/presentation?

If advisors will be contracted, a signed letter, on their letterhead is needed to confirm that, should funding be available, they are committed to undertake the activities outlined, in the time and, for the amount indicated (see example).

How much will it cost? For each activity area and overall.

TAXES SHOULD BE INCLUDED, WHERE APPLICABLE, IN THE CALCULATED COSTS

8. Outline your budget. What is the amount being requested?

General Disbursements:	\$ Amount
Typing	
Printing/Photocopying	
Telephone Expenses (over normal base monthly costs)	
Transportation (including mileage, cab fare etc.)	
Meals (community meetings)	
Postage/Advertising and other communication expenses	
Facilitation/Coordination/Advisor	
Accommodation	
Honoraria	
Meeting costs (hall rental, refreshments etc.)	
Other: (please specify)	
Direct Expenses:	
Maps or computer files	
Background Reports	
Other: (please specify)	
Total	\$

9. Other support:

Volunteer hours:

In-kind support:

Cash:

10. The individual signing this application will be responsible for project and financial management and reporting, as described in the Funding Criteria. Signature of this form indicates that these terms and conditions are accepted.

Signature of group/organization official

Date

Printed name of official

Position title

Forward a signed **ORIGINAL** (scanned copies will not be accepted) to:

Manitoba Clean Environment Commission
305-155 Carlton St.
Winnipeg, MB R3C 3H8

Ph: 204-945-7091
800-597-3556 (toll free in Manitoba)
Fax: 204-945-0090
e-mail: cec@gov.mb.ca

All information is being collected will be used to facilitate future communication regarding the hearing and to facilitate your participation. Information provided in this application is subject to the Protection of Privacy provisions of The Freedom of Information and Privacy Protection Act. If you have any questions please contact the Commission.

APPENDIX I

Final accounting form to be completed with final amounts and supported by receipts.

General Disbursements:	\$ Amount
Typing	
Printing/Photocopying	
Telephone Expenses (over normal base monthly costs)	
Transportation (including mileage, cab fare etc.)	
Meals (out of town only)	
Postage/Advertising and other communication expenses	
Facilitation/Coordination/Advisor	
Accommodation	
Honoraria	
Meeting costs (hall rental, refreshments etc.)	
Other: (please specify)	
Direct Expenses:	
Maps or computer files	
Background Reports	
Other: (please specify)	
Total	\$

APPENDIX II

Current Provincial Expense Rates (Oct. 2012)

Meals

	In northern Manitoba	In southern Manitoba
Breakfast	\$ 8.35	\$ 7.85
Lunch	\$ 10.35	\$ 9.85
Supper	\$ 17.90	\$ 16.70
Per Diem	\$ 36.60	\$ 34.40

Alcoholic beverages cannot be claimed.

Accommodations

Winnipeg - < \$150/night (standard room only)

Mileage

	In northern Manitoba	In southern Manitoba (Oct. 2012)
	47.4¢ per kilometre	43.0¢ per kilometre

January 1, 2016

Community Fish Harvester Group
Box 1
Some Community, MB

Dear Project Coordinator:

Further to our discussions, should Community Fish Harvester Group be successful in acquiring funds to review the RCEA, I would be happy to provide my services as described below.

- 1) Make a cursory assessment of the documentation to identify fisheries related issues of particular importance to Community Fish Harvester Group.
- 2) Further examine the identified information, more in-depth, with input from community members, as to the accuracy or omissions in the information provided.
- 3) Prepare a report of the findings to present to the Commission Panel.

As I understand it, these activities are to be completed by June 30, 2016.

Related costs are estimated to be 50 days @ 400/day = \$20,000.00 or \$50/hr.

Thank you for this opportunity.

Sincerely,

Joe the Consultant